| **Personal Particulars**   | Name: Ms. Ratih Kusharyanti  Address: Jagakarsa Flat, Floor 2, No. 34. Jl Jagakarsa Raya no. 1  Jagakarsa, Jakarta Selatan  Date of Birth: April 17th, 1981  Nationality: Indonesia  Place of Birth, Jakarta | | --- | | Working Phone: +62.21.7591.7888. Ext. 2301  Mobile: +62 823.110.626.44  +62 8778.924.8585  Email: [alisharatih@gmail.com](mailto:alisharatih@gmail.com) | |
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**Work experience**

**2014 - Now Social Studies Teacher for Middle School**

**At Sekolah HighScope Indonesia, Tb.Simatupang, Jakarta Selatan**

Responsibility

* As a teacher, I teach Social Studies Subject to my 3 classess in one cluster
* I am responsible to facilitate students to complete their final project by encouraging them to find and select the resource. I tailor their baseic knowledge and ability to complete the project itself. I use the updated technology software as a tool to students to the realiable sources.
* I do the home collaboration with the parents as my client so that the student will reach the goal being set. We work together to apply the same value, like dicipline, hardworking and responsibility both at home and school.
* Finding the reliable resource to enrich students to complete their project, like providing guest speakers and conducting field trip.
* Giving the feedback to students based on the rubrics. I also report the progress to parents and arrange the action plan to reach better result.
* Conducting National events and School Events that can be integrated to learning outcomes.

Experience

* I am able to do mentoring and delivering the content area to students. I transfer the theory that social studies has to applicable project that make my students understand the application of social studies in their daily life.
* I also do the marketing technique by maintaining the clients and keep communicating with them.
* I experience doing the team work by conducting events.

**2008 – 2014 Primary Homeroom Teacher**

**At Sekolah High Scope Indonesia, Tb. Simatupang, Jakarta Selatan**

**2008 – 2013 Grade K-1**

**2013 – 2014 Grade 2-3**

Responsibility

* I, together with the grade level teachers, design project for 5 Core Subjects: Math, Social Studies, Science, Bahasa Indonesia and English that cover the learning outcomes.
* Developing the lessons through discussion among teachers to integrate all subjects into projects
* Monitoring Students in having the lessons.
* Assessing the Students to see the progress
* Reporting the Progress by writing the Narrative Report
* Conducting Events based on the Curriculum

Experience

* Approach active learning method to young learners
* Grow the value for students to support their learning

**2009 - 2012 Website Content Writer**

- Writing the Content for the Website

- Identifying the keyword that can maximize the content in the search engine.

- Updating the Website with the latest trend

**2004 - 2011 LBPP LIA English teacher** - Teaching English for various purposes, like English for Children, English

For Conversation and English for TOEFL Preparation

* Preparing the Teaching Materials
* Assessing Students ability in English
* Reporting the Progress

**2005 – 2008 Primary English Teacher at ABC Kids Elementary**

* Responsible for designing English Curriculum for Primary Level
* Developing lessons and designing the materials for teaching English
* Monitoring Students
* Assessing Students Progress and Report it

**Education background**

April 2003, Atma **Jaya University, Jakarta**

GPA: 3.13/4.00

S.Pd in English Department.

**Volunteer work**

Jan 2003 – March 2003 **English Teacher in Sekolah Gonzaga**

For Completing the PPL (Praktek Pengajaran Lapangan)

**Achievements**

- Completed TEFL Training for teaching Elementary Level in LBPP LIA Depok

- Completed TEFL Training for teaching Intermediate Level in LBPP LIA Depok

- Participant of LBPP LIA International Conference

- Being ALSA Jury in Annual English Competition of UI Law Faculty

- Completed Teacher Training in HighScope Curriculum

- Presenter of HighScope Annual Conference

**Expected Salary**

Rp. 8.000.000/month