

**RESUME**

**PERSONAL DETAILS**

Name : **Sutanto Wijaya**

Date of Birth : 22-09-1977

Address : Jl. Pattimura No 209 B – Pontianak, INDONESIA

Mobile : +6287876283208 (WhatsApp) / +6285346336556

BBM : 7ED41B09

Email : sutanto.wijaya@gmail.com

**RELEVANT SKILLS**

* Ability to work independently or as part of a team
* Language proficiency: English, Mandarin (Basic), Bahasa Indonesia
* Computer skills: Blogging, Social Media, MS Office, Internet, HTML
* Interests: Writing, travelling, reading, personal development, languages, film, music, sports

**WORKING EXPERIENCE**

* Self-published Author via Nulisbuku.com (Alias: Redemptus) (2014)
* Freelance Writer – Getaway! Magazine Jakarta (2013)
* Outlet Manager – Ultra Disc Pontianak ( Jul 2004 – Aug 2013)
* Outlet Management & Supervision
* Operation, HRD, Sales & Marketing
* Customer service
* Business Info Programmer – PT Indocement Tunggal Prakarsa Tbk - Jakarta, Indonesia (Aug 2000 – Jun 2004)
* Intranet & website data entry, administration and maintenance
* Workflow application development and administration
* Help desk, user support and administration

**EDUCATION**

**Central College, Sydney NSW – Australia**

Tourism (2009 – 2010)

**Bina Nusantara University, Jakarta - Indonesia**

Bachelor’s Degree in Computer Science. Major: Information Systems – GPA 3.67 (1996 - 2000)

**WRITING PORTFOLIO**

<http://sutantowijaya.wordpress.com> (Writing portfolio blog)

<http://www.amazing-intel.blogspot.com> (1st Winner, Intel Blogger’s Competition)

<http://www.ciputraentrepreneurship.com/artikel-kontes-esai/compete-or-die> (3rd Winner, Ciputra Esai Competition)

<http://t-on-travel.blogspot.com/> (Travel Blog)

<http://sutantowijaya.webs.com/apps/blog/> (Personal Blog)