**CURRICULUM VITAE**

**PERSONAL DATA**

Name : Christo Sylvano, S.S. M.Pd

Date of birth : Palangka Raya, 15 Mei 1986

Address : Jl. Ramin III Ujung No. 27 Palangka Raya 73111

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**FORMAL EDUCATION**

* 1994-1998 : SDN Percobaan Langkai 6 Palangka Raya
* 1998-2001 : SLTPN-2 Palangka Raya
* 2001-2004 : SMUN-2 Palangka Raya
* 2004-2009 : English Literature, University of Sanata Dharma, Yogyakarta
* 2011-2014 : Magister of English Education, University of Palangka Raya

**NON-FORMAL EDUCATION (TRAININGS AND SEMINAR)**

**1. TRAININGS**

* 2004 : INFIKOM Computer Course, Yogyakarta
* 2007 : Discipleship of Students of LPMI, Yogyakarta
* 2008 : Central Java Movers Congress, Salatiga
* 2009 : Hybrid Southeast Asia Summer Project

**2. SEMINAR**

* National Language Seminar, "Pengajaran Bahasa Berbasis Lingkungan" (Environment-based Language Teaching)

**WORK EXPERIENCE**

Finance Administration Staff at University of Palangka Raya (2011-Present)

* Filing SP2D (Surat Perintah Pencairan Dana) from KPPN using Ms. Excell into soft copies
* Making University of Palangka Raya employees' payroll before transferred to Bank
* Assisting General Treasurer of University of Palangka Raya in completing his tasks

**ORGANIZATION EXPERIENCES**

1. Christian University Student Fellowship Efata. (2005-2007)

* Position: Public Relation Coordinator
* Job Description: Building cooperation and relationship with others Christian Communities in Sanata Dharma University.

2. Lembaga Pelayanan Mahasiswa Indonesia (LPMI) (2004-2008)

* Position: Member
* Job Description: Mentoring the spirituality of Christian students in Yogyakarta

**SKILLS**

1. Language: English, Indonesia, Dayak Ngaju (Spoken and Written)

2. Translation: English to Indonesia and vice versa

3. Computer: Ms. Word, Ms. Office, and Powerpoint

This is to state that above information is true and provided here by me, all in good faith

Palangka Raya, 27 January 2015

Yours Sincereley,

CHRISTO SYLVANO, S.S. M.Pd