

Hello,

My name is nadya ratu utami, i am 20 years old and is currently pursuing undergraduate program in Prasetya Mulya majoring in business. The purpose of making this resume is to introduce my self and my background for applying a job.

Aside from business itself, I have a lot of interest in arts and mass communication field, and as an individual, I am a very cheerful and anthusiast person proven by my participation in several internal organizations including Sanskerta and Blidz in which I held responsibilities as the team's Investor Relation to invited more than 10 investors per person to join this event and I succeed invited 10 investors by myself in 3 weeks.

I am a communicative, active, and flexible person which I believe can make my job much easier later on in make a good relation with the client, for example when I succeed approach more than 25 companies to donate in the event of my school and had also invited several schools to participate in the competition organized by my school.

I also have work experience as a Sales and Business Development Assistant and my job description is looking for partners to be invited to cooperate with the company where I work and I succeed make 10 partners to cooperate in one month. Therefore, I have been trained to face directly with client, follow up client, meeting with client, negotiate with client, and other activities relating to the job I have applied at this time.

I am also a responsible person because I always try to work as hard as I can to finish my work over the targets, or at least compatible with the targets, like when I successfully raised funds more than 150 million for the event managed by my high school. Other than that, I am a detail-oriented person and very well -organized so that I can minimize errors that may happen in the future.

I am a moody person, but with my strong integrity and high dedication which are the top two values of myself, I believe it can strengthen me to be a part of this work.

I am sending this application with hopes of being able to experience something new and improve my communication and leadership skills to be used in the future. I also want to develop myself to directly implement all the lessons I learned in college and outside the college, also from the experience of my organization. I sincerely look forward to joining this opportunity as a freelancer. Thank you for your attention and time given.