**RUBY ASTARI, Amd.**

Jl.H.Dilun No:7 Rt:002/Rw:05

Ulujami, Jakarta 12250

Phone: 089677946708

**Objective:**

* A position in your company utilizing my education background and work experience.
* To share and improve my expertise gained through credible years of work experience with an aspiration to work highly competent colleagues.

**Formal education:**

* **University of Indonesia** (Faculty of Social Sciences and Politics / *Majoring in Broadcasting*) – GPA 2.63 (2000 – 2003)
* **SMU Islam Al-Azhar I** (1997 – 2000)
* **SMPI Al-Azhar Kemang** (1993 – 1997)
* **SDI Al-Azhar Kemang** (1988 – 1993)

**Training/ course:**

* **English Course at ILP** (1993 – 1997)
* **Guitar Lesson** (1997)
* **Spanish Course at Language Corner** (2000 – 2001)

**Work experience:**

* Regular Writer at **WriterZone** / <https://lowonganpenulis.wordpress.com>
* (March 2015 – present)
* Volunteer Contributor at **Aliansi Laki-laki Baru** / [www.lakilakibaru.or.id](http://www.lakilakibaru.or.id) (September 2014 – present)
* Full-time Content Writer at **Achilles Advanced Systems** (July 2014 – February 2015)
* Full-time Translator at **Hello Doctor Indonesia** (March – June 2014)
* Part-time English Teacher at **TBI Menara Kuningan** (December 2011 – present)
* Part-time English Teacher at **ILP Ciputat** (May 2008 – December 2011)
* Operational staff at **Sagalaya Restaurant/Dibidi’s Catering** (March 2005 – March 2008)
* Properties and Design at **HMPS D3 Broadcasting UI** (2000 – 2002)
* Arts and Properties at **AVIDICOM/Audio-Video Community** (2000 – 2001)
* Contributor at **“Foresight Magazine”, Al-Azhar I** (July 2000)
* Dubber for ILP’s Green Adventure and General English (2010 – present)

**Seminar experience:**

* “Speak Up Your Mind Into A Writing” at **Faculty of Cultural Studies, UI** (October 1 – 2, 2005)
* “Effective Group Activities to Facilitate Students’ Language Development” at **ILP Pancoran** (July 11, 2008)
* “Comparing The Effectiveness of Storytelling in YAC and GE Classes” for *3rd NATIONAL SEMINAR AND WORKSHOP 2008* (December 6, 2008)
* “Critical Thinking Skills” at **ILP Pancoran** (June 24, 2011)

**Writing publication:**

* “14 Hari” (a short story) in anthology of short stories *“Please Tembak Gue”*, **The First Trust Publishing** (March 2008)
* “Sang Pengamat” (a short story) in **SPICE!** (November 2006)
* “Cyberlove” (a poem) in **SPICE!** (March 20, 2006)
* “Misteri Rumah Tua” (a short story) in **kaWanku** (January 28, 2002)
* “The Colours of Summer” (a poem) in an anthology of poetry *“The Hidden Frontiers” ,* **The International Library of Poetry ,** [**www.poetry.com**](http://www.poetry.com/)
* “Regrets” (a short story) and “The Searching” (a poem) in *“Foresight Magazine” ,* **Al-Azhar I** (July 2000)
* “Snapshot” (a short story) in **The Jakarta Post** (August 23, 2008) : <http://www.thejakartapost.com/news/2009/08/23/snapshot039.html>
* “Doa Sosok Yang Terluka” (a poem) in **Story Magazine** (March, 2010)
* “The Peer Therapy” (a short non-fiction) in **Story Magazine** (January 2012)
* “The Best of Both Worlds” (a feature article) in **Chic** (138, April 2013)
* “The Runaway Cinderella” (a short story) in **Chic** (139, April – Mei 2013)
* “A Weekend with Dad” (a short story) in **Story Magazine** (December 2014)
* “Hari Bahagiamu” (a short story) in **Nulisbuku.com** (March 2015)

**Summary of Job Skills:**

Fluent in spoken and written English, proficient in use of Word, Excel, Power Point, Internet, and ability to work well with others, willing to work hard, self-motivated, have good communication and analytical skills.

**Personal data:**

- Date of birth:  November 4, 1981

- Place of birth: Jakarta

- Gender/height:  Female/154 cm

- Religion:  Islam

- Marital status: Single

**Special interests:** literature, music, film, and arts performances.

**References:** credentials are available upon request.

**Twitter:** @rubyastari

**Facebook:** <https://www.facebook.com/ruby.astari>

**Blogs:** ruangbenakruby.blogspot.com and kompasiana.com/ruby.astari