**CURRICULUM VITAE**

**PERSONAL DETAILS**

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Name : Cati Nugraha Bilanguna

Date of Birth : March 2nd , 1991

Status : In a relationship

Religion : Moslem

Telephone : 0838 7385 4919

Address : Jl. Jatayu No. 99

 Gandaria - Jakarta Selatan

Email : catinugraha@hotmail.com

**OBJECTIVE**

Challenging position where there are opportunities for professional growth and increasing responsibilities, which will also allow me to utilize and enhance my education.

**FORMAL**

2010 – Present : Faculty of Social Science and Politics

 International Relations Studies

 University of Prof. Dr. Moestopo (Beragama) Jakarta

2007 – 2009 : SMA Darul Ma’arif, Jakarta Selatan

2005 – 2007 : SMP Tarakanita 3 Kemandoran, Jakarta Selatan

2004 – 2005 : SDK Tarakanita 3 Kemandoran , Jakarta Selatan

1999 – 2004 : SDN 07 Pagi, Jakarta Selatan

**SKILLS**

Able to work as team and individually

Easy going character and organized on time management

Able to Speak English

Able to work with PC Windows and Mac

Familiar and able to work with SLR Camera

Familiar and able to work with Microsoft Word Document

Familiar and able to work with Microsoft Excel

**EXPERIENCE**

* 2012 Staff of social events, Prof. Dr. Moestopo (Beragama) University.
* 2011 Staff of Mentor on International Relation Course, Prof.Dr. Moestopo (Beragama) University.
* 2010 Participant of Basic Training Organization, Prof.Dr. Moestopo (Beragama) University.

To Whom It May Concern,

I would be glad if you could consider my qualifications, for Crew in Your Company.

My name is Cati Nugraha Bilanguna; I am 23 years old and In a relationship. Currently 8th Semester study International Relations in University of Prof. Dr. Moestopo with 3.01 GPA.

I am a hard working person and enjoy working as a team. I also have excellent health, high self motivation, initiative, creative and able to work under pressure either as an individual or a team player.  In additional I am able to operate computers for PC Windows also Mac and speaking English.

I shall be pleased to provide any further information you may need and hope may be given the opportunity of an interview.

Yours Sincerely,

Cati Nugraha Bilanguna