**Nita Andawati**

**Email:** nitandha@gmail.com

**Mobile:**  +6285706948900

Active individual with multiple experiences, easy going and confident personality, able to work within team and individual. Actively participated in several organisations. Having great excitement in learning new things and meeting any challenge. Enjoying travelling, particularly backpacking, seeking an opportunity to work in new environment.

**Key Skills:**

* Teaching
* Research
* Customer service
* Scheduling

**Software Skills:** Microsoft Word ~ Microsoft Excel ~ Microsoft Power Point~ Firefox ~Blogger

**Education**

**State University of Surabaya**

2012-2016

Bachelor of English Education

**Volunteer Placements**

2013 Tunas Hijau Surabaya Volunteer Assistant

2013 - Present Save Street Child Surabaya Tutor Volunteer

**Personal attributes**

* **Honest and Reliable:** Strong morals and ethics ensuring honesty, reliability and ability to responsibly undertake tasks.
* **Flexible:** Adaptable and flexible working on changing environment and situation, various people and personality.
* **Curious:** great excitement to learn new things and meet challenge.
* **Friendly:** being a warm-hearted person.

**Work experience placement**

**ELEN English COURSE - TUTOR oCTOBER 2011-DECEMBER 2011**

3-months tutor with English course providing best English program for students who learn Eblish.

**Achievements and Contributions**

* **Classroom Management:** manage the classroom to create a conducive and fun environment.
* **Student engagement:** engage with students in order to find out their needs and fulfil the objectives of the study.

**employment history**

**LBB IPIEMS 2013 - PRESENT**

**ENGLISH TUTOR**

This position requires the teacher to teach English from seventh grade to ninth grade.

**Achievements and Contributionss**

* **Classroom Management:** manage the classroom to create a conducive and fun environment.
* **Student engagement:** engage with students in order to find out their needs and fulfil the objectives of the study.
* **Learning Sheet Provider:** provide additional learning sheet to enrich students’ knowledge taken from native sources.