Curriculum Vitae

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| **ret 01.JPGPersonal Information** | | |
| Name |  | Gita Marliyana |
| Nickname |  | Gita |
| Place of Birth |  | Bandung |
| Date of Birth |  | 17thApril 1992 |
| Sex |  | Female |
| Religion |  | Islam |
| Marital Status |  | Single |
| Nationality |  | Indonesia |
| Home Address |  | Leuwiliang Permai G. 11 RT 01 RW 010 Kec. Leuwiliang Kab. Bogor  Jawa Barat |
| Email |  | [gitamarliyana@ymail.com](mailto:gitamarliyana@ymail.com) |
| Phone |  | 085710302417 |
| GPA |  | 3.51 scale 4.00 |

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| **Formal Education** | | |
| Elementary School  1998–2004 |  | **SDN 1 Leuwiliang**  Bogor, We*st Java* |
| Junior High School  2004– 2007 |  | **SMPN 1 Leuwiliang**  Bogor, We*st Java* |
| Senior High School  2007 - 2010 |  | **SMAN 5Bogor**  Bogor,*West Java* |
| Graduated (S1)  2010 - 2014 |  | **Universitas Telkom**  Bandung, *West Java*  *Major Study: Accounting* |

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| **Informal Education** | | |
| Year : 2012 |  | ***Sekolah Pasar Modal Syariah Level 1***  Bandung*, West Java* |
| Year : 2014 |  | *Participant of Qualified Internal Auditor (QIA) Tingkat Dasar I dan II*  *Bandung, West Java* |

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| **Working Experiences** | | |
| Year : 2012  ( June - July) |  | ***On The Job Training* (KERJA PRAKTEK) at Bank bjb Cabang Buah Batu, *West Java*** |

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| **Organization Experiences** | | |
| Year : 2010 - 2011 |  | **Bengkel Seni Embun IM Telkom**  *Member* |
| Year : 2010 - 2011 |  | **Medical Rescue Commitee**  *Member* |
| Year : 2011-2012 |  | **Bengkel Seni Embun IM Telkom**  *Head of Project* |
| Year : 2011 - 2012 |  | **Medical rescue Commitee**  *Staff of Social Departmen* |
| Year : 2012 |  | **Orientasi Kegiatan Mahasiswa Baru IM Telkom**  *Medic Division* |
| Year : 2011 |  | **Eventainment**  *Tresurer* |

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| **Special Skills** | | |
| Office Applications |  | Microsoft Offices (Word, Excel, Power Point) |
| Software Application |  | Myob, Accurate, ACL |
| Internet |  | Mozilla Firefox, Internet Explorer, Opera, Google Chrome |
| Language |  | Bahasa Indonesia (Excellent), English (Good; TOEFL:440) |
| Other skills |  | Team work & leadership |

The Curriculum Vitae that I have made above is a truth, so if there is any mistake I will be responsible for that.

**Sincerely Yours,**

**Gita Marliyana**