To

(Name)

(Name of the institution)

(Full address)

Subject: Invitation for a Mentoring Program

Dear Sir (Madam),

With this letter we hereby want to inform you that Cre8 and Expertise are organizing a mentoring program for entrepreneurs. This program will gather eminent mentors in entrepreneurship who will have a 60-minute consultation session with entrepreneurs. And in the consultation sessions, the entrepreneurs will ask for some advice on business problems they are facing.

This mentoring program is organized because Cre8 and Expertise want to act as a bridge between entrepreneurs and experts. Participants can learn, gain new insight and feedback for their ongoing business. Mentors can meet entrepreneurs with the same knowledge, field of expertise and vision.

It would be a great honor if you could join and collaborate with us as one of the mentors. You can choose your preferred day to do the consultation session and choose what specific topic in business you want people to discuss with you (the session detail is enclosed). Each mentor shall take minimum of 3 hours of session per month. We will employ profit sharing for this collaboration, specifically, 80% for the mentors and 20% for Cre8 as the operational fee. All mentors are free to determine their own mentoring rate.

We eagerly await your participation in this program. Share your knowledge, keep evolving and be great!

**Cre8 Community and Workspace**