**CURRICULUM VITAE**

**PERSONAL DATA**

Name : MILA NURSIVA SITI AISYAH

Place/Date of Birth : Bandung, June 13, 1996

Gender : Female

Permanent Address : Kp. Kebun Kelapa No. 24 RT 01 RW 03

 Kel. Cililin Timur Kec. Cililin

 Kabupaten Bandung Barat 40562

Phone : 08986439881

Email : mila.nursifa@yahoo.com

Marital status : Single

Religion : Islam

**EDUCATIONAL BACKGROUND**

Vocational High School 1 of Cimahi, : 2011 – today
Computer and Network Department

Junior High School 1 Cililin : 2008 – 2011

Elementary School 5 Cililin : 2002 – 2008

**OTHER INFORMATION**

1. Trainee at PT. Aplikanusa Lintasarta TB. Simatupang Jakarta : July – Dec 2014
2. TOEIC at SMKN 1 Cimahi : May 2014
3. Joined Seminar Motivasi Pendidikan BSI : January 2014
4. TOEIC International at SMKN 1 Cimahi : December 2013
5. TOEIC at SMKN 1 Cimahi : May 2013
6. TOEIC at SMKN 1 Cimahi : May 2012
7. Member of Kesenian LSP GSP SMKN 1 Cimahi : 2011 – today
8. Member of PB. Netha : 2004 – 2005
9. Member of PIRMA (Sempoa) : 2001 – 2003

**ABILITY**

**Operating System and Hardware**

* Microsoft Windows XP
* Micorsoft Windows 7
* Microsoft Windows 8
* Linux Ubuntu Server
* Linux Ubuntu Desktop
* Mikrotik

**Apllications**

* Microsoft Office Suite : Microsoft Word, Microsoft Excel, Microsoft Power Point, Microsoft Access, Microsoft Outlook and Microsoft  Visio.
* Linux Open Office.Org : Open Office.Org Writer, Open Office.Org Calc, Open Office.Org Draw and Open Office.Org Impress
* Installation Software in Computer
* Installation Operating System in Computer
* Maintenance Computer Hardware and Software
* Instalaltion DNS Server, FTP server, Mail Server, Web Server, Proxy Server.
* Design Web E-Commerce

**Working Experience**

Trainee at PT. Aplikanusa Lintasarta TB. Simatupang Jakarta : July – Dec 2014

* Instalaltion CCTV Vivotek
* Configuration Vivotek ST7501
* Input Data Base
* Input Portal Logbook
* Making SLA Report